USER REGISTRATION FORM FOR FOREIGN CITIZENS

User Card No./Student Card No. : ________________

Foreign citizens wishing to register or renew membership must present their passport and sign the statement that they will observe the terms for borrowing materials from the library. Books, journals, … taken out of the Library may not be taken outside Slovenia's borders or be handed over to another person. The user is obliged to notify the library if his/her address, phone number, e-mail address or name changes.

Surname and first name (in capital letters): ____________________________________________________________

Date of birth: ____________________________________________________________________________________

Home address: ____________________________________________________________________________________

City / Postal Code / Country: ________________________________________________________________________

Temporary address in Slovenia: _______________________________________________________________________

Telephone contact (optional): _______________________________________________________________________

Membership category (please tick the relevant box):

☐ Full-time foreign student, studying at UL (Erasmus) ☐ Exchange student

☐ Employed Employee’s address (optional):

☐ Unemployed ☐ Retired

CONTINUED ON OTHER SIDE!

To access »COBISS – My Library« and/or remotely use electronic resources you will need a PASSWORD:

Choose your password – it should be at least four characters in length without any diacritical or punctuation mark.

If you want to receive news about library services and events, please quote your e-mail address:

__________________________________________________________

We also offer an SMS alerting service, which is payable. Sign up for this service online in »COBISS – My Library« at: http://www.cobiss.si/scripts/cobiss?command=MYLIB&lani=en

Where can you retrieve electronic materials for study and research?

Digital Library of the University of Ljubljana (DiKUL): http://dikul.uni-lj.si

Digital Library of Slovenia: http://www.dlib.si

Shared Slovenian library catalogue(s) COBISS.SI: http://www.cobiss.si

Statement

I, the undersigned, certify that the information provided on this registration form is accurate and complete. I will immediately report any change to the Biology Library. I declare that I want to become a member of Biology Library and that I will comply with the Library's rules and regulations.

I agree that:
- in accordance with the Personal Data Protection Act, Biology Library will only collect and use my personal information to administer, support, improve and obtain feedback on its services.
- the Court of Justice in Ljubljana shall have jurisdiction in disputes.

Date: __________________________________________

Member's signature: __________________________________

Surname and first name (in capital letters): _____________________________________________________

Home address: ____________________________

City / Postal Code / Country: ________________________________________________________________

Foreign student’s base library during studies or exchange programme at the University of Ljubljana:

Biology Library, National Institute of Biology and Department of Biology, Biotechnical Faculty
Address: Večna pot 111, SI-1000 Ljubljana
Telephone: +386 (0)1 320 33 06;
Fax +386 (0)1 257 33 90, +386 (0)1 241 29 80  E-mail: bioloska.knjiznica@bf.uni-lj.si

Membership in this library expires on ________.

LIBRARY STAMP

Foreign students are entitled to use the information sources and services of all libraries of the University of Ljubljana. When using other UL libraries they prove the registration in the base faculty/academy library and the membership expiry date with this part of the registration form. The conditions of the use of information sources and services are not uniform throughout the system and will differ from library to library (loan/reading room only, lending period, opening hours, ...).